|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| AUTHORISATION FOR REGULAR TRANSPORTATION | | | | | | | | | | | | | |
| CHILD’S NAME | | | |  | | | | | | | | | |
| DESCRIPTION | | | | Pick up and/or drop off to school or Pre School to/from OSHC   |  | | --- | | SCHOOL/PRE SCHOOL | | | | | | | | | | |
| Day | | Reason for transportation | | Pick up location and Destination | | | Approximate time and duration of transportation | | Method of transport | Requirements for seat belts or safety restraints | No. of children | | Supervising staff,  educators or other adults |
|  | MON | School drop off | | Service to School  From Wallaroo Primary to Wallaroo Pre School, then Mary MacKillop, Moonta Mines Primary and Kadina Memorial | | | 7.50am-8.30am | | * Mini bus | Yes | Up to 21 | | Driver + 1 Educator |
|  | TUES |
|  | WED |
|  | THUR |
|  | FRI |
|  | | | | | | | | | | | | | |
|  | MON | Transfer from school to service | | School to Service  Wallaroo Pre School, then Mary MacKillop, Moonta Mines Primary and Kadina Memorial to Wallaroo Primary School | | | 2.50-3.20pm | | * Mini bus | Yes | Up to 21 | | Driver + 1 Educator |
|  | TUES |
|  | WED |
|  | THUR |
|  | FRI |
| Any medical or medication requirements for child/ren. Yes/No: Medication forms signed. Yes/No: | | | | | | | | | | | | | |
| **Parent/Guardian:**  I hereby give my consent for Wallaroo Primary School & Community OSHC to provide regular transportation as detailed above for 12 months, effective from the date of this authorisation or at the beginning of each calendar year.  In an emergency, I authorise the Service to seek necessary medical assistance from a medical practitioner or hospital including transportation by ambulance if required. | | | | | | | | | | | | | |
| Parent/Guardian | | | Name |  | | Signature | |  | | | Date |  | |
| Contact phone number | | | | Mobile |  | Home | |  | | | Work |  | |
| Education and Care National Regulations 2011- Regulations 102B requires a transport risk assessment to be conducted before our service transports any child. Regulation 102D requires our service to receive written authorisation to transport children. Our service has completed a risk assessment to identify and assess any risks that the transportation of a child may pose to the safety, health and wellbeing of the child. This has been authorised by the Approved Provider and is available to sight at our service. Policies and procedures for transporting children are also available to view.  Regular transportation means the transportation by the service or arranged by the service of a child being educated and cared for by the service, where the circumstances relevant to a risk assessment are substantially the same for each occasion on which the child is transported. An authorisation is only required once in a 12-month period. | | | | | | | | | | | | | |